

GRAPHICS ● ILLUSTRATION ● DESIGN

Profile

Graphic Design -- Extensive experience of print and design layout. Demonstrated ability to produce a wide variety of graphic products including newsletters, letterhead, business cards, brochures, posters, price list and marketing material.

Creative, strong communication skills and consistently meet deadlines. Detailed oriented, strong sense of responsibility; highly organized and self motivated.

Web Design -- Worked on several large web campaigns, developing visual concepts and final designs for CareKit Online and existing site Carekit.com.

Software Skills

Adobe CS6

CSS 6

Quark Express 9.0

Microsoft Office

Career Development

Communication Science, Inc - Buffalo Grove, IL
Graphic Artist/Production Assistant

September 2000 - August 2017

Hired as Administrative Assistant and promoted to position of Graphic Artist/Production Assistant because of ability to learn and use new technology.

- Created design theme and graphics for marketing and sales presentations and corporate website
- Efficiently manage and coordinate design production from concept through completion
 - Consistently recognized for fresh and innovative ideas
 - Managed full life cycle of print projects
- Assisted in development of new product designs, packaging, co-branding, related marketing and ecommerce components to support product sales
- Ability to work on multiple assignments under pressure and consistently meets goals
- Assisted the VP of Sales and Marketing in production of trade show/event graphics
 - Involved in the creative process to determine style, technique, and medium best suited to produce desired results
- Freelance projects: Business cards, logo's, stationary/forms, and T-shirt design

Education

The Illinois Institute of Art - Schaumburg

Web Design & Development Diploma--December 2014

Adobe Photoshop Workshop--February 2009